

# MINGO COUNTY SCHOOLS

## Professional Personnel Vacancies

2011-2012 School Year

Posting No. 13

August 3, 2011

*Subject to the provisions of WV Code §18A-4-7a, no person employed and assigned to a professional position may transfer to another professional position until the beginning of the 2012-2013 instructional term.*

**Regular Program:**

<b><u>Location</u></b>		<b><u>Position</u></b>	<b><u>Certification Required</u></b>
Burch Elementary School	1.00	Teacher/Grade 3	Elementary Ed. 1-6 or Multi-Subjects K-4
Burch Middle School	1.00	Teacher/Music	Music 5-8
Dingess Elementary School	1.00	Teacher/Preschool Handicapped	Preschool Handicapped
Dingess Elementary School	1.00	Teacher/Special Education	MMI/SLD
Dingess Elementary School	1.00	Teacher/Grade 4	Elementary Ed. 1-6 or Multi-Subjects K-4
Dingess Elementary School	1.00	Teacher/Kindergarten	Early Education or Multi-Subjects K-4
Gilbert Elementary School (.20)/Gilbert Middle School (.80)	1.00	Library/Media Specialist	Library/Media K-8
Gilbert Middle School	2.00	Teachers/Grade 6	Elementary Ed. 1-6 or Multi-Subjects K-6
Kermit K-8 School	2.00	Teacher/Grade 4	Elementary Ed. 1-6 or Multi-Subjects K-4
Lenore K-8 School	1.00	Teacher/Grade 5	Elementary Ed. 1-6 or Multi-Subjects K-6
Matewan Elementary School	1.00	Teacher/Grade 3	Elementary Ed. 1-6 or Multi-Subjects K-4
Matewan Middle School	1.00	Teacher/Grade 5	Elementary Ed. 1-6 or Multi-Subjects K-6
Matewan Middle School	1.00	Teacher/Science	Science 5-8
Matewan Middle School	1.00	Teacher/Social Studies	Social Studies 5-8
Mingo Central High School	1.00	Technology Integration Specialist	Job Description Attached

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<u>Location</u>	<u>Position</u>	<u>Certification Required</u>
Mingo Central High School	1.00 Teacher/Business	Business Ed 9-12, Business Prin/Business Math 9-12, or Business Ed/Business Math 9-12
Mingo County Schools	1.00 Speech Therapist or Speech Assistant	Speech -Language Pathology or Speech Assistance
Mingo County Schools	Substitute Teachers	WV Certification
Riverside Elementary School	1.00 Teacher/Early Literacy	Early Ed. PreK-K or Early Childhood N-3
Riverside Elementary School	1.00 Teacher/Music	Music K-12
Tug Valley High School	1.00 Teacher/Math	Mathematics 9-12
Williamson Middle School	1.00 Teacher/Grade 5	Elementary Ed. 1-6 or Multi-Subjects K-6

*Applicants to all professional positions at Mingo Central Comprehensive High School will be expected to apply technology in order to enhance productivity and to maximize student learning. In addition, applicants may be required to become credentialed to teach Advanced Placement Courses. The teaching of honors/dual credit classes may also be required.*

*If no applicant holding the required certification applies for a position, consideration will be given to the applicant who is willing to commit to a permit in the required certification area. The applicant with the most hours in the required certification area shall be given preference.*

**Applicants for teaching positions shall be required to complete a "Bid Sheet" and submit it to the Human Resources Office by 4:00 p.m., August 9, 2011. The Board reserves the right to reject any applications received after this date.**

**Extra-Curricular/Extra-Duty Program:**

Burch Middle School	1.00	Zero-Compensation Assistant Volleyball Coach
Burch Middle School	1.00	Zero-Compensation Assistant Cheer Coach
Burch Middle School	1.00	Zero-Compensation Assistant Girls Basketball Coach
Gilbert Middle School	1.00	Zero-Compensation Assistant Football Coach
Kermit K-8 School	1.00	Zero-Compensation Assistant Volleyball Coach
Kermit K-8 School	1.00	Zero-Compensation Assistant Girls Basketball Coach
Kermit K-8 School	1.00	Zero-Compensation Assistant Football Coach
Kermit K-8 School	1.00	Zero-Compensation Assistant Boys Basketball Coach
Mingo Central High School	1.00	Golf Coach
Mingo Central High School	1.00	Zero-Compensation Assistant Track Coach
Mingo Central High School	1.00	Zero-Compensation Assistant Cross Country Team Coach
Mingo Central High School	1.00	Zero-Compensation Assistant Girls Soccer Coach
Mingo Central High School	1.00	Zero-Compensation Assistant Boys Soccer Coach

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### Extra-Curricular/Extra-Duty Program:

Tug Valley High School	1.00	Zero-Compensation Assistant Band Coach
Tug Valley High School	1.00	Cross Country Coach
Tug Valley High School	1.00	Zero-Compensation Assistant Cross Country Coach
Tug Valley High School	1.00	Wrestling Coach
Tug Valley High School	1.00	Zero-Compensation Assistant Wrestling Coach
Tug Valley High School	1.00	Zero-Compensation Assistant Track Coach
Tug Valley High School	1.00	Tennis Coach
Tug Valley High School	1.00	Zero-Compensation Assistant Tennis Coach

Applicants for extra-curricular/extra-duty positions shall be required to submit a letter of application and resume to the Human Resources Office by 4:00 p.m., August 9, 2011. The Board reserves the right to reject any applications received after this date. Fax applications will not be accepted.

Inquiries concerning positions may be addressed to Nell Hatfield, Director of Human Resources; Mingo County Schools; Route 2 Box 310; Williamson, WV 25661. Job descriptions are available for review in the Mingo County Schools Human Resources Office.

As required by federal laws and regulations, the Mingo County Board of Education does not discriminate on the basis of sex, race, color, religion, handicapping condition, age and national origin in employment and in the administration of any of its education programs and activities. Inquiries may be directed to Title IX Coordinator, Mingo County Board of Education, Route 2 Box 310, Williamson, WV 25661, (304) 235-3333; Section 504 Coordinator, Mingo County Board of Education, Route 2 Box 310, Williamson, WV 25661, (304) 235-3333; to the Elimination of Sex Discrimination Program Coordinator, 348-7864; or to the U.S. Department of Education's Director of the Office for Civil Rights (215) 595-6795.

Post 3rd zero-comp Asst. FB for TVHS/rec'd 7-13-11

Do not Post zero-comp asst. cheer coach for TVHS--S. Deskins resignation

Post Marie May's retirement -- Kindergarten from GES--Retired eff. 6-9-11, rec'd 7-13-11.

Post Kermit K-8 School/Grade 4-----Rescind Alex Blankenship

Check MMS/Grade 6--Stephanie Endicott-----Transfer/not employ  
Post TIS at MCHS and TVHS

Repost 1.00 Counselor at Mingo Central

Kermit K-8 School--Zero-comp volleyball, girls bb, football , boys bb, and cheer

Post math-TVHS---Mark Rittman didn't take job  
Post Grade/3--MES-----Deanna Hatfield's retirement  
Post Kindergarten--RES--Gin's retirement  
Post Dingess/Grade 3---- Madonna Hall Resignation  
Repost Burch Middle--Music

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## MINGO COUNTY SCHOOLS

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May 20, 2011

**POSITION TITLE:** Special Education Instructional Coach, Grades 1-12

**QUALIFICATIONS:**

1. WV teaching certificate in Special Education (Multi-Categorical with autism preferred)
2. Minimum of five years of successful teaching experience in an area of special education
3. Master's Degree and/or National Board Certification
4. Comprehensive understanding of West Virginia Code, West Virginia Department of Education policies and Mingo County Board of Education policies as they relate to special education issues
5. Demonstrated knowledge and use of research-based instructional strategies, resources and technology
6. Demonstrated ability to analyze assessment data, identify areas of deficiencies and design appropriate interventions
7. Demonstrated success in working collaboratively with other professional staff on curricular and instructional issues.
8. Demonstrated ability to prepare and deliver appropriate training for school personnel
9. Demonstrated excellent oral and written communication skills.

**REPORTS TO:** Director of Special Education

**DUTIES/RESPONSIBILITIES:**

1. Develop and support a culture of reflective practice among special education teachers.
2. Coach teachers, model lessons, and provide feedback to teachers to facilitate the use of research based instructional strategies
3. Support special education teachers with the effective utilization of county instructional programs (e.g., The Sonday System, Read 180, PCI Reading, WV Phonemic Awareness Program, DIBELS, Response to Intervention, Cognitive Tutor, TCA Coach, Writing Roadmap, Acuity)
4. Collaborate with Special Education Teachers, Special Education Case Managers and School Psychologist when Functional Behavior Assessments and Behavior Intervention Plans are developed
5. Serve as a member of the School Based Mental Health project team
6. Serve as the Director of Special Education's liaison to the West Virginia Department of Education, Office of Special Education and the National Center to Inform Policy and Practice in Special Education Professional Development for the new special education teacher induction pilot program
7. Conduct meetings with special education teachers and general education co-teachers to analyze instructional practices, student work and assessment results
8. Differentiate support for special education teachers based upon demonstrated need
9. Work with Director of Special Education, Elementary Instructional Coaches, Secondary Instructional Coaches, Special Education Case Managers and School Psychologist to provide on-going and sustained professional development based on the needs of special education teachers.
10. Support the schools'/special education teachers' effective use of summative and formative assessment data in the development of IEPs to guide instruction
11. Complete other duties and responsibilities as assigned by the Director of Special Education

**EMPLOYMENT TERM:** 200 days

**SALARY:** Based on experience and degree level in accordance with the Mingo County Board of Education Salary Schedule